



**LANCASTER CITY COUNCIL**

*Promoting City, Coast & Countryside*

# **Forthcoming Decisions**

**TO BE TAKEN DURING MARCH & APRIL 2021**



# LANCASTER CITY COUNCIL

## FORTHCOMING DECISIONS

### The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Cabinet Member(s) with Special Responsibility	Decision	Date Decision Due
Cabinet Member and Deputy Leader with particular responsibility for Economic Regeneration and Planning	Morecambe Business Improvement District (BID) Renewal- Draft Proposal	13 April 2021
Cabinet Member with particular responsibility for Sustainable Economic Prosperity	Palatine Avenue Recreation Ground	13 April 2021
Cabinet Member and Leader - Strategic Initiatives, Partnerships & Emergency Responses, Cabinet Member with particular responsibility for Climate Action, Cabinet Member with particular responsibility for Finance and Resources	Decision to Award Contract - Solar Scheme SALC	23 March 2021
	Decision to Award Contract - Air Source Heat Pumps	After 1 <sup>st</sup> April 2021
	Decision to Award Contract - Electrical Upgrades	After 1 <sup>st</sup> April 2021
	Decision to Award Contract - Glazing Replacements SALC	After 1 <sup>st</sup> April 2021
Cabinet Member with particular responsibility for Housing	Green Homes Grant - Local Authority Delivery Scheme	On or before 13 April 2021
Cabinet Member with particular responsibility for Sustainable Economic Prosperity	Gas contract renewal	Before 31 March 2021

Notice is hereby given that the decision(s) listed below and detailed on the attached notices are likely to be taken in private at the meeting indicated. For further information on why these matters will be considered in private, please see the description on the individual notice(s).

Cabinet Member(s) with Special Responsibility	Decision	Date Decision Due
Cabinet Member and Leader - Strategic Initiatives, Partnerships & Emergency Responses	EDEN PROJECT NORTH	2 March 2021

Should you wish to make any representations in relation to the meeting being held in private for the consideration of the above item, you should contact: Democratic Services, Lancaster City Council, Lancaster Town Hall, Dalton Square, Lancaster, LA1 1PJ or email [democracy@lancaster.gov.uk](mailto:democracy@lancaster.gov.uk)

Subject to any prohibition or restriction on their disclosure, any background papers relating to these forthcoming key decisions will be available for inspection at both Lancaster and Morecambe Town Halls Reception 5 days prior to the decision being taken or can be accessed electronically following the publication of the agenda using the following link and selecting the appropriate Cabinet meeting:

<http://committeeadmin.lancaster.gov.uk/ieListMeetings.aspx?XXR=0&Year=2013&CId=297&MD=ielistmeetings>

Alternatively copies of, or extracts from these documents may be requested from Democratic Services, Lancaster City Council, Town Hall, Dalton Square, Lancaster, LA1 1PJ or email [democracy@lancaster.gov.uk](mailto:democracy@lancaster.gov.uk). Other documents relevant to these matters may be submitted to the decision maker and can be requested from Democratic Services, contact details above, as they become available.

Cabinet Members: Councillors Erica Lewis (Leader), Dave Brookes, Gina Dowding, Merv Evans, Kevin Frea, Tim Hamilton-Cox, Janice Hanson, Colin Hartley, Caroline Jackson, and Anne Whitehead

Kieran Keane  
Chief Executive

Publication Date: 1515 March 2021

## Decision to be taken by Cabinet

<b>ITEM FOR DECISION:</b>	Morecambe Business Improvement District (BID) Renewal- Draft Proposal
<b>DIRECTORATE:</b>	Director for Economic Growth and Regeneration
<b>WARD:</b>	Poulton Ward
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Cabinet Member and Deputy Leader with particular responsibility for Economic Regeneration and Planning
<b>REASON KEY DECISION:</b>	Financial and Community Impact
<b>DECISION TO BE MADE:</b>	To provide context and information for the endorsement of proposals for a Morecambe Business Improvement District (BID) Renewal Ballot (closing on 30th June 2021) as required by statutory provisions. The report updates Members on the pre- and post- ballot issues and resource implications in relation to the city council's role in the BID renewal process. As a potential levy payer Members to decide on council vote yay or nay in the ballot for the Morecambe BID renewal.
<b>DATE OF CABINET MEETING</b>	13 April 2021
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication
<b>OFFICER CONTACT DETAILS:</b>	Thomas Brown Tel: 01524 582326 tbrown@lancaster.gov.uk

## Decision to be taken by Cabinet

<b>ITEM FOR DECISION:</b>	Palatine Avenue Recreation Ground
<b>DIRECTORATE:</b>	Economic Growth & Regeneration
<b>WARD:</b>	SCOTFORTH WEST
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Cabinet Member with particular responsibility for Sustainable Economic Prosperity
<b>REASON KEY DECISION:</b>	Financial Threshold
<b>DECISION TO BE MADE:</b>	Requesting additional capital budget and permission to restart this project, in order to invest in the two assets on site to protect them for current and future use.
<b>DATE OF CABINET MEETING</b>	13 April 2021
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication
<b>OFFICER CONTACT DETAILS:</b>	Sarah Price, Capital Projects and Facilities Manager Tel: 01524 582083 sprice@lancaster.gov.uk

## Decision to be taken by Cabinet

*In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, Part 3, notice is hereby given of a forthcoming key decision where the publication of the intention to make a key decision under regulation 9 is impracticable and the decision will be made under regulation 10. The Chair of the Overview and Scrutiny Committee has been notified.*

<b>ITEM FOR DECISION:</b>	Decision to Award Contract – Chief Executive Delegated Authority - Solar Scheme SALC
<b>DIRECTORATE:</b>	Director for Communities and the Environment
<b>WARD:</b>	All Wards
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Cabinet Member and Leader - Strategic Initiatives, Partnerships & Emergency Responses, Cabinet Member with particular responsibility for Climate Action, Cabinet Member with particular responsibility for Finance and Resources
<b>REASON KEY DECISION:</b>	Financial Threshold
<b>DECISION TO BE MADE:</b>	The Climate Emergency Project team are in the process of procuring the design and build of the solar scheme on the landfill site adjacent to SALC. Estimated cost £2m. Capital funding has been provided by the Public Sector Decarbonisation Scheme. The decision to award the contract will be made on or after 3rd May 2021
<b>DATE OF CABINET MEETING</b>	23 March 2021
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication
<b>OFFICER CONTACT DETAILS:</b>	Elliott Grimshaw, Business Imp & Project Delivery Lead Tel: 01524 582833 egrimshaw@lancaster.gov.uk

## Decision to be taken by delegated Officer

<b>ITEM FOR DECISION:</b>	Decision to Award Contract - Air Source Heat Pumps
<b>DIRECTORATE:</b>	Communities & the Environment
<b>WARD:</b>	All Wards
<b>DECISION MAKER:</b>	Chief Executive
<b>REASON KEY DECISION:</b>	Financial Threshold
<b>DECISION TO BE MADE:</b>	<p>As part of the PSDS funded project. Officers expect to make a decision on the award of contract for the ASHPs on or around 12th April 2021 following procurement. Estimated value: £1.87m.</p> <p><i>The decision is dependent on Cabinet approval of the Award of Contract – Chief Executive Delegated Authority report regarding the Solar Scheme due to be considered on 23 March 2021.</i></p>
<b>DATE FOR OFFICER DECISION</b>	After 1 <sup>st</sup> April 2021
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication
<b>OFFICER CONTACT DETAILS:</b>	Elliott Grimshaw, Business Imp & Project Delivery Lead Tel: 01524 582833 egrimshaw@lancaster.gov.uk



## Decision to be taken by delegated Officer

<b>ITEM FOR DECISION:</b>	Decision to Award Contract - Electrical Upgrades - SALC
<b>DIRECTORATE:</b>	Communities & the Environment
<b>DECISION MAKER:</b>	Chief Executive
<b>REASON KEY DECISION:</b>	Financial Threshold
<b>DECISION TO BE MADE:</b>	<p>As part of the PSDS funded project. Officers expect to make a decision on the award of contract for the electrical upgrades needed at SALC on or around 12th April 2021 following procurement. Estimated value: £300k.</p> <p><i>The decision is dependent on Cabinet approval of the Award of Contract – Chief Executive Delegated Authority report regarding the Solar Scheme due to be considered on 23 March 2021.</i></p>
<b>DATE FOR OFFICER DECISION</b>	After 1 <sup>st</sup> April 2021
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication
<b>OFFICER CONTACT DETAILS:</b>	Elliott Grimshaw, Business Imp & Project Delivery Lead Tel: 01524 582833 egrimshaw@lancaster.gov.uk

## Decision to be taken by delegated Officer

<b>ITEM FOR DECISION:</b>	Decision to Award Contract - Glazing Replacements SALC
<b>DIRECTORATE:</b>	Communities & the Environment
<b>DECISION MAKER:</b>	Chief Executive
<b>REASON KEY DECISION:</b>	Financial Threshold
<b>DECISION TO BE MADE:</b>	<p>As part of the PSDS funded Salt Ayre Leisure Centre project. Officers intend to award the contract for the work on or around 12th April following procurement. Total value expected to be around £396k.</p> <p><i>The decision is dependent on Cabinet approval of the Award of Contract – Chief Executive Delegated Authority report regarding the Solar Scheme due to be considered on 23 March 2021.</i></p>
<b>DATE FOR OFFICER DECISION</b>	Not before 1 <sup>st</sup> April 2021
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication
<b>OFFICER CONTACT DETAILS:</b>	Elliott Grimshaw, Business Imp & Project Delivery Lead Tel: 01524 582833 egrimshaw@lancaster.gov.uk

## Decision to be taken by Cabinet or Individual Cabinet Member

*In the event of the decision being taken as an Individual Cabinet Member decision the decision is likely to be taken prior to the 13 April 2021 in order that leaflets can be sent to qualifying households. Notice is hereby given in accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, Part 3, that the forthcoming key decision will be made under regulation 10 if the decision is taken by the Individual Cabinet Member.. The Chair of the Overview and Scrutiny Committee has been notified.*

<b>ITEM FOR DECISION:</b>	Green Homes Grant - Local Authority Delivery Scheme
<b>DIRECTORATE:</b>	Director for Communities and the Environment
<b>WARD:</b>	All Wards
<b>DECISION MAKER:</b>	Individual Cabinet Member or Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Cabinet Member with particular responsibility for Housing
<b>REASON KEY DECISION:</b>	Financial and Community Impact
<b>DECISION TO BE MADE:</b>	The report seeks approval for Lancaster City Council to accept the allocation of funding as part of a Lancashire wide framework across all 14 districts.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	13 April 2021 or after 23 <sup>rd</sup> March if the decision is taken as an ICMD
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication
<b>OFFICER CONTACT DETAILS:</b>	Kathy Beaton, Housing Strategy Officer Tel: 01524 582724 KBeaton@lancaster.gov.uk

## Decision to be taken by Individual Cabinet Member

*In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, Part 3, notice is hereby given of a forthcoming Individual Cabinet Member key decision where the publication of the intention to make a key decision under regulation 9 is impracticable and the decision will be made under regulation 10. The Chair of the Overview and Scrutiny Committee has been notified and has been asked to waive the call-in period on this occasion in order that a new contract can be signed and in place before the current contract expires on 31 March 2021.*

<b>ITEM FOR DECISION:</b>	Gas contract renewal
<b>DIRECTORATE:</b>	Director for Economic Growth and Regeneration
<b>DECISION MAKER:</b>	Individual Cabinet Member
<b>RESPONSIBLE CABINET MEMBER:</b>	Cabinet Member with particular responsibility for Sustainable Economic Prosperity
<b>REASON KEY DECISION:</b>	Financial Threshold
<b>DECISION TO BE MADE:</b>	To renew our gas contract for the non-Council housing property portfolio via Yorkshire Purchasing Organisation (YPO) for four years.
<b>DATE FOR OFFICER DECISION</b>	Before 31 March 2021
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	n/a
<b>OFFICER CONTACT DETAILS:</b>	Sarah Price, Capital Projects and Facilities Manager Tel: 01524 582083 sprice@lancaster.gov.uk

## Decision to be taken by Cabinet

<b>ITEM FOR DECISION:</b>	Eden Project North
<b>DECISION TO BE TAKEN IN PRIVATE</b>	This report is exempt from publication by virtue of paragraph 3, of Schedule 12a of the Local Government Act 1972  <i>(3) Information relating to the financial or business affairs of any particular person (including the authority holding the information)</i>
<b>DIRECTORATE:</b>	Chief Executive
<b>WARD:</b>	Poulton Ward
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Cabinet Member and Leader - Strategic Initiatives, Partnerships & Emergency Responses
<b>REASON KEY DECISION:</b>	Financial and Community Impact
<b>DECISION TO BE MADE:</b>	To consider the latest progress on Eden Project North in partnership with Eden Project International Ltd
<b>DATE OF CABINET MEETING</b>	13 April 2021
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	exempt
<b>OFFICER CONTACT DETAILS:</b>	Kieran Keane, Chief Executive Tel: 01524 582066 kkeane@lancaster.gov.uk

